



Briars Lodge Field Centre  
Cotchford Lane  
Hartfield  
East Sussex TN7 4DN  
Tel: (01892) 770478

**Checklist of potential risks for field centre Visit**

1. Journey audit (School/LEA policy)
2. Sufficient supervision (School/LEA policy)
3. Public Liability – RSPB
4. Schools bring own medical needs – Member of staff at Briars is a first aider (H.Rowberry) – small first aid kit held at Briars for cuts, bruises and stings – schools assess all children for medical risks – asthma/ allergies etc
5. Hay fever sufferers must have support with them – meadow has high pollen count
6. Phone available at Briars – though visiting staff may wish to have mobile phones for school or parent contact – note some areas of the Briars have poor mobile phone reception.
7. Toilet and washing facilities available – Note: Hand washing is required after pond dipping , minibeast or plant handling.
8. Shelter available for picnics/activities if weather inclement
9. Emergency arrangements: phone - immediately available
  - Local Hospital - Queen Victoria East Grinstead
  - Accident and emergency- Kent and Sussex Hospital Tunbridge Wells
  - All within 20 minutes drive
10. What are main hazards?
  - Infection/allergy pond dipping/ minbeasts LOW Risk - management: Hand Wash
  - Stings/ hay fever – LOW risk – Management: Appropriate individual response
  - Falls/ Slip on grass or gravel/ bramble thorns/ mud in cuts or scratches – LOW risk – Management – Supervision/ warnings/ antiseptic wipes
  - Sunburn – hats – sunblock – visiting group staff supervision
  - Pooh Bridge/gap between rails /Low risk of child falling through-Control Supervision and warnings